

ST GEORGE CREATIVE ART & CRAFT CENTRE

MINUTES OF GENERAL MEETING 4<sup>TH</sup> NOVEMBER 2016

Meeting commenced at @ 5:33pm

*Gilbert moved Jan seconded*

Present: Gilbert Sant, Maria Kokkoris, Jan Beattie, Brooke Taylor, Helen Filipopoulos, Stacey, Mclachlan, Cattie Howard, Debbie Bourke

Apologies: Lee Brett, Julie Tsopel, Louise Robinson

Minutes of Septembers Meeting

Helen read out minutes of general meeting held on the 11<sup>th</sup> September 2016.

*Gilbert moved and Maria seconded – all accepted*

Treasurer's Report

Treasurer's report for November 2016 and balance statement for YTD was read out by Debbie.

*Maria moved and Stacey seconded – all accepted and no further questions or business arising from this report*

Correspondence in / out:

President's Report

- Gilbert informed the group of the Discovery Festivals success – 1<sup>st</sup> year the centre profited approx. \$840 in a long while offering additional stalls books and raffles etc
- Christmas party update - (being too difficult to hold 1 Christmas party due to nature of classes and limited time) it was suggested that we invite Santa to visit each of the classes on separate occasions Monday, Tuesday and Thursday, and will hand out lolly bags and presents, chocolates, water bottle etc for 50 kids – Helen to make up the bags and Bruce will dress up as Santa. *Gilbert moved and Maria seconded all agreed*
- A donation for Peter Dorahy of \$100 was agreed by all in addition to donations from the out society of which Leonie is arranging. *Maria moved & Helen seconded*
- The Club Central \$500 donation was received and it was agreed by all that some of that money will be spent for the Exhibition night i.e. 5 extra trestle tables (as it will be an investment back to the centre) Chris will buy them and also deliver them to the centre

Minutes arising from General Business:

- 38 seats have been booked so far for the scheduled bus trip – and no profit has been made to date?
- David Coleman's office usually only supply 12 certificates although we have 50 children – Maria suggested that we print our own to present all 50 children with a certificate, using the same format of which Leonie will get the blank template and our Public Officers Stacey and Louise will make up our own flash certificates.
- It was agreed by all that the SGCAC will donate a \$100 hamper to the Charity of choice "Days for Girls" as our way of giving back to the community – (hamper to include i.e. tooth brush, soap, shampoo etc – Aldi) & funds will come out of centre account. Maria will scan the brochure and send to the committee members

- All agreed that Friday night meetings will be too difficult to keep up in future and it was agreed to move meetings to 5:30pm Thursday night instead - therefore next meeting scheduled for Friday 9<sup>th</sup> December will now change to Thursday the 8<sup>th</sup> – which will be our Christmas party also
- Gilbert will look at giving our website a facelift
- It was agreed by all that the group fees should increase to \$5 per visit as of next year in 2017. *Maria moved and Gilbert seconded*
- Maria also updated the centre timetable – adjusting classes etc and will be looking for new contacts and interest in filling spots in the new year
- The new art teacher is working out really well. She has a great vibe and is a great find for the centre
- Maria is currently looking at creating a procedures manual – although there is relatively little history to go by she will be putting drafts together to discuss at the next meeting
- A feedback and suggestion survey will be handed out in the New Year to see what the community, members and new members would like to see as an improvement at the centre.

#### Proposed dates for meetings in 2017

26<sup>th</sup> January

9<sup>th</sup> March

11<sup>th</sup> May

13<sup>th</sup> July

7<sup>th</sup> September

9<sup>th</sup> November

CHRISTMAS PARTY 7<sup>th</sup> DECEMBER

#### Market dates for 2017

28<sup>th</sup> January

22<sup>nd</sup> April – Festival

22<sup>nd</sup> July

28<sup>th</sup> October – Festival – MHAD

24<sup>th</sup>/25<sup>th</sup> November – Exhibition/Open Day

**Above dates still to be reviewed and set?**

#### New Business

- A **Roster** is to be made up for the upkeep and merchandising of the front area display cabinet – each art class should exhibit their own works etc
- Brooke proposed she set up some children's Christmas holiday classes i.e. introduce a morning preschool class on the 1<sup>st</sup> Sat of every month and invite parents and siblings to come along. Much discussion over dynamics of siblings etc it was agreed that we revisit this proposal again soon. Looking at maybe the Easter holidays. The age group has changed from 6 to 5 years of age
- Gilbert suggested the centre buy flowers for Alice – all agreed
- He also suggested that the notice board be revamped (we need a proper one!) it needs to be eye catching, it needs to have i.e. upcoming committee meeting dates and the minutes, special events i.e. market dates, exhibition dates etc  
However, to enable this to happen the entrance must be decluttered to allow clear visibility of notice board
- The Grant will help fix the entry way – TBA
- Jan submitted a pamphlet showing community sponsors and suggested a similar advertising look for the SGCACC and to approach the sponsors on the pamphlet to see if they would support SGCACC for next year
- Meeting Closed @ 6:31pm