



The St George Creative Arts and Crafts Centre Inc -
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Report of Electronic Correspondence Regarding Replacing the Damaged Carpet

2nd May 2020

Executive Committee - Margaret Conlon, Gilbert Sant, Bruce Armstrong, Tracey Clifford
Publicity Officer - Leonie Graves

Background – The SGCACC was closed on the 26th March 2020 on the orders of the Federal Government due to the Covid 19 outbreak, that all community Centres had to close. This meant that the Centre could not have general meetings or executive meetings in the building. The Centre had water damage in February 2020 which resulted in damage to the carpet. The carpet had to be removed. The insurance claim was paid on the 16th April 2020. The Executive committee decided that the carpet needed to be removed and replaced with a non-slip epoxy floor coating for the Centre. The correspondence for this decision was done via emails.

Three quotes were obtained for the replacement flooring:

1. Sydney Epoxy Flooring @ \$13986 including GST
2. Epoxy Flooring Sydney @ \$20669 including GST
3. Slab-Tek @ \$14650 including GST

Each member of the committee emailed their preference and the majority of executive members decided to accept the quote for Slab-Tek.

The GRC has to be notified of the work and they need to give permission for the new flooring.