



The St George Creative Arts and Crafts Centre Inc -  
23 St Georges Road, Penshurst 2222 Tel: 9579 3331 Email: [info@sgcacc.org.au](mailto:info@sgcacc.org.au)

Minutes of Tutor's meeting held at 23 St Georges Road, Penshurst

**Monday 16<sup>th</sup> March 2020**

**Present:** Sam, Janet, Rhonda, Tracey Clifford, Gilbert Sant

**Chair:** Gilbert Sant

**Minutes:** Tracey Clifford

Meeting commenced at 1 04 pm

Tutors were reminded that if they cancel a class, they must inform their students, do not ask the office to do this. If a class is cancelled, they the tutor must either refund the class fee or do a makeup call. This must be agreed by both the student and tutor.

Commissions should be paid by the second week of term.

Tutors should collect membership fees and have their students fill out the membership form.

Discussed proposed fee increases for 2021. It was agreed they would like to increase casual fees from \$20 to \$25 per class, to increase the \$13 to \$15, \$19.50 to \$22.

**General Business**

It was suggested to increase the firing fee.

Open day to be deferred until the annual exhibition

Meeting Closed 1 23pm

**Tuesday 17<sup>th</sup> March 2020**

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Commissions should be paid by the second week of term.

Tutors should collect membership fees and have their students fill out the membership form.

There was a suggestion that children's classes take a 10% to secure a place.

Discussed proposed fee increases for 2021. It was agreed they would like to increase casual fees from \$20 to \$25 per class. The suggestion was that a small increase of \$1.00 for all classes including children's classes on a regular annual basis.

The tutors suggested postponing the Open day

Frances asked about the possible impact of Covid-19, we were all unsure of the future

Meeting Closed 2 25pm